



Jobbnorge-ID: 115043

Søknadsfrist: Avsluttet

Nettside:

Omfang:

Varighet:

Research Communications Specialist - Ref.no 15/02109

The Department of International Environment and Development Studies is looking for a highly qualified and motivated professional to serve as Research Communications Specialist in our newly awarded EU project entitled 'Community-Based Policing in Post-Conflict Police Reform'. The project will last for 5 years, and will involve researchers from 16 institutions from four continents, studying police reform process in 11 case studies. The study will be interdisciplinary and qualitative, involving the participation of a broad set of stakeholders from academia, government and non-government institutions, and civil society.

Within this project, the Research Communications Specialist will be responsible for the design, planning implementation and monitoring of communications between project researchers, as well as for ensuring communication of research activities and findings with a wide variety of audiences using innovative media platforms.

This is a temporary project position for 5 years reporting to the project leader.

The Department carries out research, education and institutional collaboration within international environment and development studies and international relations and offers Bachelor's, Master's and PhD programmes. The Department has an international and interdisciplinary environment with about 50 employees, 40 PhD-Candidates and 275 students.

An administrative staff of about 12 employees are responsible for services within education- and research administration, communication, project management, finances and accounting, human resources and support functions. These services are of outmost importance for the Department to reach its goals within education, research and international cooperation.

The position

Tasks and responsibilities:

- Design, plan, implement and monitor the project communications strategy
- Design and maintain the external website, including content creation
- Design and maintain the internal project website
- Manage in an efficient manner communications between researchers concerning knowledge generation, research data, findings and dissemination activities
- Manage data files and result sharing between researchers
- Facilitate literature sharing
- Conceptualize and produce online communications and diverse types of publications, i.e. handbooks, flyers, in close communication with researchers
- Handle press enquiries and social media activities
- Proactively engage with stakeholders in communicating research activities and findings.
- Assist in the preparation and conduct of annual meetings and events

Qualifications

Required:

- University degree or higher education, minimum a master's degree, in communications, journalism, or other relevant field.
- Experience in managing communications in large scope projects that require coordination across internal and external teams
- Fluent English, with exceptional writing and editing skills in writing both strategically and creatively
- Proven ability to translate complex analysis and ideas into message-oriented, concise and accessible language
- Knowledge of current thinking and practice in research communications
- Expertise in webpage management, multimedia and social media

Desired:

- Higher education or experience in social science research, preferably qualitative
- Knowledge of Spanish
- Interest in the topic of research

Personal qualifications:

- Strong organization, coordination and project management skills, including the ability to manage multiple tasks and processes, to prioritize work independently and to balance competing demands

- A self-starter, able to work well both independently and as a dedicated team member
- A positive attitude and a genuine interest in fostering good communication

What we offer:

- A welcoming, dynamic international environment with highly engaged staff and students
- Challenging and diverse assignments
- Membership in the Norwegian Public Service Pension Fund

Remuneration

The annual salary for the position follows the Norwegian government salary scale. A compulsory contribution of 2 % is made to the Norwegian State Pension Fund. The position is in code "1434 Rådgiver", salary scale 55 -70 (currently NOK 466 800 to NOK 710 400 per year), depending on qualifications.

The university is an equal opportunity employer. Among applicants with similar qualifications, women will be given preference.

A good working environment is characterized by diversity. We encourage qualified candidates to apply, irrespective of gender, physical ability or cultural background. If necessary, the workplace will be facilitated for persons with disabilities.

Information

For further information please contact: Project leader, Associate Professor Ingrid Nyborg , tlf: +47 67231325, email: ingrid.nyborg@nmbu.no, or Senior Advisor Ingunn Andersen, tlf: +47 67231301, email: ingunn.andersen@nmbu.no.

Application

The application should be submitted electronically via the link «**Apply for this job**» on top of this web page by **30.06.2015**. The application must include a letter of intent, a complete CV and certified copies of relevant transcripts, diplomas and testimonies.

According to the Freedom of Information Act § 25 the list of applicants for this position may be made public irrespective of whether the applicant has requested that his/her name be withheld.

Tilleggsinformasjon**Arbeidssted:**